



Rotary Donations in Kind

Project Check List

School Supplies

Sponsor

Rotary Club of:

Contact and Phone Number

School Name

Address

Contact and Phone Number

Country:

Rotary clubs are encouraged to identify all the areas where the school requires assistance. This information can be used to identify additional projects for other clubs.

School Type (Primary/Secondary/Special)

Number of Students

Please complete the attached checklist with details of school items required.

Rotary Donations in Kind Project Check List : School Equipment

School Equipment Required

	Quantity	Details		
General	Whiteboard	<input type="text"/>	<i>Rarely available</i>	
	Blackboard	<input type="text"/>		
	Pinboard	<input type="text"/>		
	Shelves	<input type="text"/>		
	Cupboard	<input type="text"/>		
	Computer Desktop	<input type="text"/>		Purchase from Computers4Kids
	Computer Laptop	<input type="text"/>		Purchase from Computers4Kids
	Printer	<input type="text"/>		Recommend buy overseas
	Copy Paper	<input type="text"/>		A4 and A3
Supervisor - Teacher	Desk with drawer	<input type="text"/>	<i>Rarely available</i>	
	Chair	<input type="text"/>		
	Filling cabinet	<input type="text"/>	2,3 and 4 drawer often available	
Occupants - Students	Desk (age group)	<input type="text"/>		
	Chair (age group)	<input type="text"/>		
Consumables Required				
General	Chalk	<input type="text"/>	Permanent ink Removable ink	
	Marking pens	<input type="text"/>		
	White board	<input type="text"/>		
	Posters	<input type="text"/>		
	First Aid Kit	<input type="text"/>		
Administration	Manila Folders	<input type="text"/>		
	Ring Folders	<input type="text"/>		
	Paper	<input type="text"/>		
	Suspension files	<input type="text"/>		
Supervisor - Teacher	Pen	<input type="text"/>		
	Teacher Kit	<input type="text"/>		
	Textbooks (specify)	<input type="text"/>		
Occupants - Students	Pen	<input type="text"/>	age group, gender	
	Pencil Black	<input type="text"/>		
	Pencil Coloured	<input type="text"/>		
	Exercise book	<input type="text"/>		
	Textbook (specify)	<input type="text"/>		
	Clothing (specify)	<input type="text"/>		
Sporting	Equipment (specify)	<input type="text"/>		
	Clothes (specify)	<input type="text"/>		