



Rotary Donations in Kind

Project Check List

Hospital Supplies

Sponsor

Rotary Club of:

Contact and Phone Number

Hospital / Clinic Name

Address

Contact and Phone Number

Country:

Type of Facility

GP/Clinic

Minor Hospital

Major Hospital (please list departments)

Number of beds

No Nursing Staff

Male

Female

No Clerical Staff

Male

Female

No Support Staff
(Hi-Vis clothes)

Male

Female

Equipment Required**Quantity****Details**

General			
	Whiteboard		
	Shelves		
	Cupboard		
	Computer Desktop		Computers4Kids \$60 each
	Computer Laptop		Computers4Kids \$80 each
	Printer		To be procured locally
	Chair		Stackable or wheeled
	Table		
	Filing cabinet		2,3 and 4 drawer often available

Consumables Required

	Copy Paper		A4 and/or A3 often available
	Pens		
	Whiteboard Market		Permanent
	Whiteboard Market		Removable ink
	Folders Ring		
	Folders Manila		
	First Aid		
	Suspension files		
	Textbooks (specify)		

Clothing

No Nursing Staff (M)	Size range		
(F)	Size range		
No Clerical Staff (M)	Size range		
(F)	Size range		
No Support Staff (M)	Size range		
(Hi-Vis clothes) (F)	Size range		
Staff Gowns			

Linen

Bed covers			
Blanket			
Face washer			
Linen skips			
Linen bags with draw string ties.			
<i>Mattress covers plastic</i>			
Pillow			
Pillow Case			
Quilts			
Sheets Single bed standard			
Draw Sheets			
<i>Birthing</i>			
<i>Disposable blue backed</i>			(small) 50cms x40cms.
Towel Bath			
Hand			
Kitchen			